

Administrative Order



Administrative Order No.: 4-23

Title: Use of Data Processing Equipment and Products to Obtain Tax Roll Information

Ordered: 11/4/1980

Effective: 11/4/1980

AUTHORITY:

Section 4.02 of the Metropolitan Dade County Charter.

SUPERSEDES:

This administrative order supersedes previous Administrative Order No. 4-23 dated September 7, 1969.

POLICY:

The Tax Collector's Office will provide individual taxpayers information concerning their tax payments free of charge.

A charge will be made to mortgage service companies and others who operate for a profit and require tax roll and payment information at times and under circumstances that create inconvenience and extraordinary expense to the County.

RATES:

The following rates are established:

25 cents per item during normal working hours where information is obtained by Tax Collection personnel.

\$250 for a microfiche copy of the real property tax roll.

\$400 for a microfiche copy of the preliminary property tax roll.

The County Tax Collector reserves the right to grant this privilege only (1) when arrangements are made in advance, (2) when the machines are available, and (3) when service will not interfere with regular county operations.

This administrative order is hereby submitted to the Board of County Commissioners of Dade County, Florida.

M. R. Stierheim
County Manager